

For office use only	
Agency	FMW
Job Requested	DH
Video Attached	

CV House Maid

PERSONAL DETAILS

BELCHEZ	JESSA	PORTUGUEZ	32	F	
Surname (family)	First Name (given)	Middle Name	Age	Sex	Mobile Phone No'
MAY 19,1986	CANAMAN CAMARINES SUR	JLDESAC ROAD SAN VALLEY PQ	157CM	68KG	
Date of Birth	Place of Birth:	Home Address:	Height	Weight	
FILIPINO	EC7274058	MARCH 31,2021	SINGLE	CATHOLIC	
Nationality	Passport No	Expiry Date	Marital Status	Religion	

FAMILY

DECEASED		DECEASED			
Father Name	Age	Occupation	Mother Name	Age	Occupation
Spouse Name	Age	Occupation			
Child Name	Age	Sex	Child Name	Age	Sex
Who will take care on the children while you are working in Cyprus?					
N/A					

RELEVANT DOMESTIC HELPER EMPLOYMENT HISTORY (Latest First)

<u>Employer - 1</u>					
UAE	DH	MAY 2016- AUGUST 2018			
Country	Job Title	Dates	Employer Name	Phone No'	
Care of new-born up to 1 year old	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>			
Care of children over 1 year old	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	How Many?	4	Age 4,7,9,11
Care of disabled	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Age		Sex <input checked="" type="checkbox"/> F
Care of Old People	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Age	69	Sex <input checked="" type="checkbox"/> F
Care of Pets	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Details		
Duties	2 DH,2BR, 3WC, 7 MEM DO HOUSEHOLD CHORES, MARKETING, WASHING, IRONING,CLEAN 2 HOUSES EVERYDAY, LOOK AFTER TO THEIR KIDS PREPARE MEALS, TUTORING, PLAY THE KIDS . TOOK CARE ALSO MY ELDERLY EMPLOYER WHOSE OBESE & HAS DIABETES, DAILY ROUTINE CHECK HER SUGAR, BP, GIVE HER DAILY MAINTENANCE MEDICINE, ACCOMPANY HER, CHECK UPS AND PROVIDE DAILY NEEDS, ASSIST OTHER DH IN KITCHEN				

<u>Employer - 2</u>					
Country	Job Title	DATE	Employer Name	Phone No'	
Care of new-born up to 1 year old	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Care of children over 1 year old	Yes <input type="checkbox"/>	No <input type="checkbox"/>	How Many?		Age
Care of disabled	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Age		Sex <input type="checkbox"/>
Care of Old People	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Age		Sex <input type="checkbox"/>
Care of Pets	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Details		
Duties					

OTHER EMPLOYMENT HISTORY

Country	Job Title	Dates	Employer Name	Duties
Country	Job Title	Dates	Employer Name	Duties
Country	Job Title	Dates	Employer Name	Duties

EDUCATIONAL BACKGROUND

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KALAYAAN ELEM. SCHOOL	1993-1999	FABACO NATIONAL HIGH SCHOOL	1999-2003
Elementry School Name	Dates (YYYY-YYYY)	High School Name	Dates (YYYY-YYYY)
ST. PAUL COLLEGE ILOCOS SUR	2009-2012	UNDERGRAD	B.S. I.T.
College \ university name	Dates (YYYY-YYYY)	Graduate \ Under	Course Name
English: <input type="checkbox"/> Poor / <input type="checkbox"/> Fair / <input type="checkbox"/> Good	Other ? <input type="checkbox"/> Poor / <input type="checkbox"/> Fair / <input type="checkbox"/> Good	<input type="checkbox"/> Poor / <input type="checkbox"/> Fair / <input type="checkbox"/> Good	Other ? <input type="checkbox"/> Poor / <input type="checkbox"/> Fair / <input type="checkbox"/> Good

PERSONAL QUESTIONS

Are you willing to accept the "NO-DAY-OFF" policy of your employer?	YES	/	NO	<input type="checkbox"/>
Are you willing to accept and take your "DAY-OFFs" set by your employer?	YES	/	NO	<input type="checkbox"/>
Are you prepared NOT to use the telephone or internet without permission or consent of your employer?	YES	/	NO	<input type="checkbox"/>
Would you be able to follow the rules and regulations in the house set by your employer?	YES	/	NO	<input type="checkbox"/>
Can you promise no visitor allowed without the consent of your employer?	YES	/	NO	<input type="checkbox"/>
Do you smoke? (if yes, how many cigarettes a day? <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Do you drink alcoholic beverages? (if yes, light, moderate, or heavy? <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Have you experienced taking drugs? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Are you under medication? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Do you have disabilities/sickness? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Have you suffered from serious illness? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Any operations for the last year? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Do you suffer from any form of allergy? (if yes, please specify <input type="text"/> SEAFOODS)	YES	/	NO	<input type="checkbox"/>
Do you wear glasses while working? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Are you afraid of dogs, cats or other pets? (if yes, please specify <input type="text"/>)	YES		NO	/ <input type="checkbox"/>
Would you be willing and/or able to handle taking care of pets?	YES	/	NO	<input type="checkbox"/>
Can you promise to dress properly and without make-up and perfume while working?	YES	/	NO	<input type="checkbox"/>
Can you promise to be good to your employer and or/ any member(s) of his family?	YES	/	NO	<input type="checkbox"/>
Can you swim?	YES		NO	/ <input type="checkbox"/>
Can you drive vehicle?	YES		NO	/ <input type="checkbox"/>
Do you promise NOT take any salary advances from your employer?	YES	/	NO	<input type="checkbox"/>
Can you promise to keep your personal hygiene and take a bath before sleep?	YES	/	NO	<input type="checkbox"/>
Are you willing to eat Cypriot/ Western or any dishes same as your employer?	YES	/	NO	<input type="checkbox"/>
Can you promise not to touch anything that is not yours,in your employer's house or another place	YES	/	NO	<input type="checkbox"/>
Can you promise to report immediately and honestly something that you might have found?	YES	/	NO	<input type="checkbox"/>

CAN YOU HANDLE THE FOLLOWING? (PLEASE TICK YOUR ANSWERS BELOW)

ELECTRICAL HOME APPLIANCES				HOUSEHOLD CHORES				BABY / PEDIATRIC CARE			
Washing Machine	Yes	/	No	Cleaning	Yes	/	No	Bathing	Yes	/	No
Rice Cooker	Yes	/	No	Washing	Yes	/	No	Dressing	Yes	/	No
Dish Drainer	Yes	/	No	Ironing	Yes	/	No	Diapers	Yes	/	No
Vacuum Cleaner	Yes	/	No	Cooking	Yes	/	No	Feeding	Yes	/	No
Floor Polisher	Yes	/	No	Gardening	Yes	/	No	Nurturing	Yes	/	No
Microwave Oven	Yes	/	No	Car Washing	Yes	/	No	Bedtime	Yes	/	No
Oven toaster	Yes	/	No	Marketing	Yes	/	No	Baby Massage	Yes	/	No
Electric Iron	Yes	/	No	Mopping floor	Yes	/	No	Sterilize Bottle	Yes	/	No
BEDRIDDEN CASES CARE				GERIATRIC \ INVALID CARE				CHILD/INFANT CARE			
Bed Bath	Yes	/	No	Bathing	Yes	/	No	Bathing	Yes	/	No
Check Sugar	Yes	/	No	Dressing	Yes	/	No	Dressing	Yes	/	No
Diapers	Yes	/	No	Diapers	Yes	/	No	Diapers	Yes	/	No
Tube Feeding	Yes	/	No	Oral Feeding	Yes	/	No	Oral Feeding	Yes	/	No
Gastric Tube (NGT)	Yes	/	No	Nurturing	Yes	/	No	Nurturing	Yes	/	No
Body Massaging	Yes	/	No	Baby Massage	Yes	/	No	Bedtime	Yes	/	No
Carry to wheel chair	Yes	/	No	Take for walk	Yes	/	No	Take for walk	Yes	/	No
Take Blood Pressure	Yes	/	No	Blood Pressure	Yes	/	No	Tutoring	Yes	/	No

ADDITIONAL PERSONAL QUESTIONS (please answer them with all honesty)

Why do you want to work abroad?
TO HELP MY FAMILY AND TO SAVED FOR MY FUTURE

In your opinion, what are the real qualities of house maid (or caregivers / caretakers)?
HARDWORKING, HONEST, RELIABLE, WILLING TO LEARN AND HAS INITIATIVE TO DO WORK.

What foreign dishes can you cook (Chinese, Japanese, Italian, Western, Others)?
ARABIC DISHES ONLY BUT WILLING TO LEARN MORE.

Do you have any friends / relatives in Cyprus? If yes, please give some details about them: YES
JESUSA ALBARINA, SHE'S WORKING AS DH IN CYPRUS.

Please write a nice personal note below for your prospective employer to read about you:
DEAR EMPLOYER,IF GIVEN A CHANCE I PROMISE TO DO MY BEST AND ASSURE YOU WILL NOT REGRET IN CHOOSING ME AS YOUR HELPER, IM HARDWORKING AND RESPONSIBLE PERSON AND HAS A LOT OF PATIENCE.THANK YOU AND LOOKING FORWARD TO WORK WITH YOU.

DECLARATION

I hereby affirm that all information above were true, and that:

*I shall undergo the required medical & trade test exams at my own expense;

*The act of filing of such application & the required travel documents I submitted does not assure an immediate employment but a mere application for overseas employment;

*Upon acceptance by the employer I shall pay the required processing fee;

*If I withdraw my application, I shall pay a withdrawal fee to cover any and all administrative costs, paper works & time consumed;

*In three months after my employment, I shall not hold the respective recruitment agencies liable for any violation of my contract of employment;

*In any mis-declaration or misinterpretation I may have written/stated herein can become a just cause for my immediate dismissal in my employment in the future.

I ALSO HEREBY ATTEST THAT I am aware of the offered salary for the above position as stated above, and that I voluntarily, and on my own volition, will accept the said salary should I be hired.

SEPT.11,2018

Date Applied

BELCHEZ, JESSA P.

Signature of the Applicant

INTERVIEWER'S REMARKS:

Foreign Agent:

Cyprus Agent:

Other:

